

**GOVT. OF N.C.T. OF DELHI
LAND & BUILDING DEPARTMENT
(GENERAL BRANCH)**

B-BLOCK, VIKAS BHAWAN, ITO IP ESTATE NEW DELHI

F.4(259)/2023-24/L&B/Gen./641

Dated 01/04/2024


NOTICE INVITING TENDER

Subject : Tender Enquiry for disposing of condemned items including E-waste and Non-e waste items (unserviceable, obsolete, not useable and beyond economical repair) items lying at (1) store room, Ground floor C-Block and (2) Legal Cell Vikas Bhawan-II

I am directed to invite sealed bids/tender/quotations from registered recycler/preprocessors of E-waste with MoEF&CC/Central Pollution Control Board/Delhi Govt. having authorization of E-waste disposal for auction of old/obsolete/unserviceable items on "as is where is basis" as per the list of items attached. All participants have to submit the certificate for authorization for disposal of e-waste issued by the appropriate authority and fulfilling the terms and conditions of the tender document and prescribed EMD along with the bid.

1. Details of Bid:

SN	Bid reference	Tender document can be downloaded from the website of department of Land & Building GNCTD.
1	Contact Person	Sh. Dy. Secretary (Gen.) & Caretaker Land & Building Deptt., C-Block, Room No C-101, First Floor, Vikas Bhawan ITO New Delhi Ph. 011-23378853
02	Place of receiving the bid/address for communication	R&I Branch, D-Block Ground Floor Vikas Bhawan (A box for submission of the bids is placed in this section).
03	Inspection of items	The disposal of old/obsolete items shall be on as "As is where is basis" and no guarantee of certificate of its worthiness of quality will be given by this Department. The condition of the items can be inspected physically between 11:00 am to 01:00 pm on any working days between 05 April 2024 to 14 April 2024
04	Last date & time of receipt of bid	19 April 2024 upto 05:00 PM
05	Opening of bids	22 April 2024 on 11:00 AM Intending bidders may be present at the time of opening of quotations in the presence of committee.


01/04/24
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B. Eligibility/Qualification Criteria:

- (a) The bidders for e-waste shall have to be registered as per e-waste rules with any one of the Ministry of Environment, Forests & Climate Change/Central Pollution Control Board/Delhi Pollution Control Committee (DPCC) under Delhi Government. Document on registration and validity of authorization shall be produced with the bid. Agencies without having above registration and authorization will be not allowed to participate in the bid.
- (b) The bidder shall have to provide services required at New Delhi/Delhi.
- (c) The firm, bidding for e-waste may enclose sufficient documents regarding execution of Government work order, specifically disposal of e-waste in the past. Successful bidder especially disposing e-waste product will submit certificate to this effect to the department.
- (d) The bidders must enclose VAT/GST registration/service tax registration certificate along with the tender documents


C. Bidding Procedure:

- (a) Sealed Bids, super-scribed in bold capital letters "QUOTATIONS FOR DISPOSAL OF UNSERVICEABLE/OBSOLETE ITEMS INCLUDING E-WASTE OF LAND & BUILDING DEPTT.", shall be received, not later than to 19/04/2024 upto 05:00 PM. No Bids will be accepted after this date & time under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office
- (b) Each page of tender document should be signed by the bidder (s).
- (c) Incomplete and unsigned quotations are liable to be rejected.
- (d) The bid shall remain valid for 45 days after the date of bid opening. If any bidder withdraws his/her bid before the said period, the office shall without prejudice to any other right or remedy be at liberty to forfeit the EMD absolutely.

1. Earnest Money Deposit (EMD) of 5% of the bidding price (to be indicated by bidder) must accompany with each quotation. This shall be in the form Bank Draft/Pay order of any Nationalized/ scheduled Bank drawn in favor of DDO (Land & Building) payable at New Delhi without which the tender shall be summarily rejected. No Cheque/ Money order / Cash shall be accepted. The EMD should remain valid for a period of 45 days from bid opening date. EMD deposit shall not attract any interest. The Earnest Money Deposit of the successful bidder shall be adjusted in the bid forthwith. The EMD of unsuccessful bidder, shall be returned on the same day of the auction date, without any interest. EMD of the bidders/firms rescinding their offer, withdrawing or abrogating after submitting the bid shall stand forfeited. Decision of the worthy ACS/Head of the Deptt. L&B Department shall be final in this regard

(d) All the bids must be delivered/dropped at R&I Section, D-Block Ground Floor of this department (a sealed tender box will be placed there for dropping the quotations).

(e) All relevant rules and regulations of Government of India/Delhi Govt. will be final


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- and applicable & binding on all bidders
- (f) No bid may be modified subsequent to the deadline for submission.
- (g) Bidders may invariably share their telephone, e-mail and mobile numbers to facilitate communication.

(D) General Terms and conditions:

1. The items shall be sold to the highest price of bidder of all the condemn items collectively (H1 bidder).
2. The tenders/bid is invited under single bid systems i.e. Financial bid.
3. Bidder cannot withdraw their offer once it is submitted to L&B Department, New Delhi.
4. The bid shall be submitted as per performa given in the annexure attached to this NIT. Only those bidders who bid all the items mentioned above will be considered. Further, highest bidder will be arrived at only on the basis of quoted price of all the items collectively.
5. The Successful bidder will have to take away all Condemned listed items and not selectively.
6. All the bidder shall ensure compliance with the provisions contained in E-Waste (Management) Rule-2016 and guidelines issued by the Govt. for disposal/recycling in an environment friendly manner and any other notification notified thereafter by the Govt. of India/State /Union Territory.
7. The successful bidder will have to pay an advance deposit equal to 10% in cash (excluding EMD) of the bid is accepted and the balance amount after adjustment of advance and EMD and applicable taxes, if any, shall have to be paid within three days in form of Demand Draft. In the event of failure to pay the balance amount within specific period, the amount will be forfeited by the government.
8. The successful bidder shall be required to lift all the items from the disposal site to its premises within 3 (Three) working days after the payment of the quoted amount. On failure to do so, L&B Department shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder. Further obtaining of all statutory approval from Govt./Local bodies/Police/Traffic wing required for lifting of materials is the sole responsibility of bidders. L&B Deptt. cannot be held responsible for any delay or lapses in this regard.
9. No items, once disposed to the successful bidder, shall be taken back by the L&B Department.
10. List of unserviceable/obsolete items is at Annexure-II and Annexure-III, along with Item-Wise price quotation format.
11. The detail list of items may be referred while submitting the bid.
12. Department (L&B) reserves the right to cancel the bid, to reduce the items or to add the items for auction any time and even before or after the auction. Department(L&B) also has the right to reject all or any bidder in whole or part without assigning of any reasons thereof


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14. The bidding firm shall alone be responsible for furnishing any false or wrong information and the consequences or loss thereof. Mandatory information at Annexure-I to be filled up compulsorily.
15. Successful bidder will submit a consolidated report with regard to the details of all condemned items handed over to him after depositing amount.
16. The firm/vendor should not have been black listed by any Govt./PSU/undertaking/public sector/agency.
17. Conditional bid shall not entertained.
18. EMD is liable to be forfeited in the event of following:-
 - (a) Withdrawal of offer by successful bidder
 - (b) Non-confirmation of acceptance of bid in stipulated time
 - (c) Any unilateral decision made by the successful bidder.
19. The lifting of items must be done during the hours/days intimated by the Deptt. to the successful bidder after taking necessary approval of competent authority.
20. The lifting of items shall be done without damaging the premises etc. the buyers shall compensate the loss etc. in the event to any occurrence or otherwise.
21. No enquiry of bidder shall be entertained once material is lifted by them.
22. L&B Deptt. may modify the bid documents by amendment thereto at any time.
18. Disputes, if any, shall be subject to jurisdiction in the Court of Delhi only.

DY. SECRETARY (GEN.)/LINK OFFICER

Copy to:-

- 1) The System Analyst (L&B) for uploading in the website of L&B Deptt. GNCTD.
- 2) Notice Board of Land & Building Deptt. B-Block Ground Floor Vikas Bhawan ITO New Delhi

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**Contractor/bidder's details (Mandatory Information)
No filling up the Mandatory Information and
non-submission of document will attract cancellation of bid.**

Supporting documents be annexed with the application form (applications found deficient in any respect are liable to be rejected without further correspondence)

S N	Description	information
01	Name of the Applicant/firm	
02	Nationality	
03	Address (attach separate papers for addresses of other officers) Enclose voter ID/Electricity Bill/Landline telephone bill/Aadhar or any other authenticated copy of address proof.	Registered office Head Office
04	Contact details (Tel/Mob & E-Mail ID)	
05	Other details (enclose copies)	PAN Details VAT/GST registration number
06	Certificate of registration of vendor/firm (attached documents)	
07	Details of Bank Account (enclose copy of front page of pass book & personalized cancelled cheque)	Account No Type of A/c Name of Bank Name & address of branch.
08	Earnest Money Deposit(EMD)	Amount Rs. Bank Draft/Pay order Date of issue Name & address of issuing bank

[Handwritten Signature]
21/04/21
(C.O.)

09	Certificate/undertaking	<p>I/we (including all partners) certify that I/we have carefully read the terms and conditions mentioned in the tender enquiry form and shall abide by them. Information given is true to the best of my/our knowledge</p> <p>I/we agree to the forfeiture of the Earnest Money Deposit if, I/we fail to comply with all or any of the terms and conditions in whole or in part as laid in the Tender Enquiry Notice,</p> <p>I/we hereby declare the items mentioned in the Schedule to this notice will be used for bonafide/lawful purposes only as per the guidelines of MoEF&CC, Government of NCT Delhi or any other Office/Department applicable in the matter.</p> <p>I/we hereby also certify that, I/we have signed all the pages of the document with my/our conscious and nobody from this Department influenced/compelled to do so.</p>
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Documents to be attached with bid :

- Address proof (electricity bill/aadhar card/ driving licence/voter I-card etc.)
- Copy of PAN Card
- Copy of VAT/GST registration (if any)
- Copy of registration & authorization for disposal of e-waste
- EMD Fee
- Bank account details (passbook/cancelled cheque leaf copy)

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On the Letter Head of the Bidder

Annexure-II

Format for submitting item-wise price bid for items proposed to be auctioned/disposed of (offered price by bidder should be higher than the reserve price).

List of e-waste/Scrap items:

Sl No	Name of items	Quantity	Price offered by the bidder in KG or itemwise/as specified otherwise
01	Battery small	13	
02	Tubes	12	
3	Telephone instruments	63	
04	Misc. (mouse, key board, extension chord, cartridges, speaker		
05	Insect killer	05	
06	Stabilizer	11	

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On the Letter Head of the Bidder

Format for submitting item-wise price bid for items proposed to be auctioned/disposed of (offered price by bidder should be higher than the reserve price).

List of Non e-waste/Scrap/obsolete items:

Sl No	Name of items	Quantity	Price offered by the bidder (in KG or itemwise/ as specified otherwise)
01	Table top	01	
02	Table (executive & official	12	
03	Car bumper	14	
04	Brief case	09	
05	Trunk/iron box big size	02	
06	Newspaper & magazine	500 kg approx.	
07	Iron rack	13	
08	Leather trolley bag	01	
09	Partition	02	
10	Oil tank	01	
11	Draj	01	
12	Tyres	57	
13	Chair officials	50	
14	Chairs executives	20	
15	Misc. (old part of vehicles, iron material, clock, dish antenna, notice board,		

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